



# CARTWHEEL ARTS ENVIRONMENT POLICY

Cartwheel Arts is committed to maximising its impact through its work in offering high quality arts based experiences to a diverse range of people through its area of operation with a particular focus on those experiencing disadvantage . In carrying out this work and seeking to inspire others Cartwheel Arts is also committed to minimising any adverse impact of its work on the local or wider environment.

We are therefore committed to minimising our environmental impact as an integral part of our business strategy and operating methods and to meeting the requirements of current environmental legislation. It is also a priority for us to encourage our participants, suppliers and business associates, including commissioned artists, to do the same.

Safety and wellbeing of participants, artists and staff is our overriding concern and this will take precedence over environmental impact where the two are in conflict.

## Environmental Impacts

We believe our environmental impact to be concentrated in four areas of our operations:

Operational impact:

Actions:

a) occupation of our offices:

Energy use	Review suppliers for environmental impact Monitor usage and seek to reduce Explore opportunities for draught proofing and other low cost measures
Water use	Monitor use and seek to reduce
Operation of equipment	Switch off when not in use Enable power down options
Communications	Only print if necessary and use double sided/multiple sheets per page Choose to receive information electronically wherever practicable
Consumables	Specify organic and fairly traded produce All biodegradable material to be composted Plastic containers and packaging to be used for projects or recycled if possible All glass bottles, cans etc to be recycled Toner cartridges etc will be recycled Redundant equipment will be given away wherever possible

b) procurement of goods and services

Equipment and other capital items	Review environmental impacts of manufacture & operation and include in procurement criteria Specify low energy accreditation marks
Paper, printing, signage	Specify low environmental impact and weight significantly in procurement criteria, for example do not specify laminated book covers which cannot be recycled Support local suppliers whenever possible
Art materials and office supplies	Specify low environmental impact and weight significantly in procurement criteria Support local suppliers whenever possible
Contracting of artists	Include compliance with this policy as part of the contract Incorporate into any induction or company training provided Require report on environmental impact at conclusion of contract where appropriate

c) travel and transport

Public transport, hire and private cars - staff	Encourage use of public transport and bikes Monitor expenses claims and discourage unnecessary journeys by car Hire low carbon vehicles
Public transport, hire and private cars - artists	Encourage use of public transport and bikes Refuse to pay mileage other than in exceptional cases Hire low carbon vehicles
Public transport, hire and private cars - participants	Encourage use of public transport and bikes, where appropriate Encourage car sharing where appropriate Ask coach companies about their own environmental impact Raise awareness and monitor progress

d) events and other activities we organise

Venues - location, accessibility,	Choose venues with good public transport links whenever practicable
Venues - energy efficiency	Gather information on the environmental performance and policies of venues Seek to use those with the lowest impact where there

	<p>are alternatives</p> <p>Raise environmental performance with venue owners/ managers</p> <p>Use solar powered PA wherever possible</p>
Materials	<p>Specify natural, non-toxic and recycled materials wherever possible</p> <p>Where toxic materials are used (eg spraypaint) ensure the space is well ventilated and that there is no danger to participants or the public</p> <p>Ensure that all waste material and litter is removed from site and disposed of as well as possible – recycling where possible</p>
Public art	<p>Where permanent pieces of work are created ensure that they are durable and not easily damaged</p> <p>Ensure that eventual decommissioning and disposal is allowed for</p>
Consumables	<p>Minimise the use of disposable food and drink containers</p>

### **Implementation**

In each of these areas we will:

- a) seek to establish our current baseline wherever possible (for example from energy bills, records of mileage claimed or by our records of paper bought or printing commissioned)
- b) review our contracts, conditions and policies to ensure that our suppliers, artists, venues are aware of our policy and inform us of theirs
- c) set appropriate targets for improvement where practicable and monitor annually
- d) ensure all staff and suppliers are aware of the importance we attach to this policy and its implementation through annual appraisal and/or contract renewal process
- e) report annually to the Board on implementation of this policy.

Cartwheel Arts  
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